



Directory Information Opt-Out Form

The Family Educational Rights and Privacy Act (FERPA) is a federal law affording parents certain rights to their children's education records, including the right to access the records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the student's education records. When a student reaches 18 years of age, or he/she/they enters a postsecondary institution at any age, all rights under FERPA transfer from the parent to the student (i.e., the eligible student). The FERPA rights of parents and eligible students are outlined at www.duvalschools.org/studentrecords.

- Parents may opt-out of the disclosure of "directory information" from their children's education records.
- Unless the parent or eligible student objects in writing, student directory information may be released without prior notification or consent.
- Parents who do not wish for their children's directory information to be disclosed must complete the *Directory Information Release* below and return it to the student's school.

IF OPT-OUT CHOICE IS REQUESTED, PLEASE COMPLETE AND SIGN THE FORM BELOW AND RETURN IT TO THE SCHOOL

Duval County Public Schools will disclose directory information from a student's education record, in accordance with Duval County School Board Policy. Upon request, student directory information may be made available to colleges and universities, the U.S. Military, the State Department of Health, the Jacksonville Public Library, and others approved by the School Board (see School Board Policy 5.71 – Directory Information).

I would like Duval County Public Schools to disclose directory information from my child's education records to colleges and universities BUT NOT to the U.S. Military.

I DO NOT want Duval County Public Schools to disclose my child's directory information to any third party. I understand that by completing this form and submitting it to my child's school, Duval County Public Schools will restrict the disclosure of directory information from my child's education records. I also understand that choosing this option will prevent my child's information from being listed in other public documents, including but not limited to yearbooks, graduation programs, athletic programs, and academic honor rolls.

PARENT/ELIGIBLE STUDENT NAME:

DATE: